






PERSONAL INFORMATION

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Parkrand
Boksburg
1459
South Africa

Driver's license: Code 14 - EB

Date of birth: 09 July 1971

ID Number: 710709 5099 087

COMPUTER SKILLS

- MS Office: PowerPoint, Excel, Word & Outlook

LANGUAGES

Afrikaans – **Home language**

English – **Additional language**

Steven Paul Henk De Bruyn

PROFILE SUMMARY

With over 15 years of comprehensive experience in vehicle assessments and insurance claims management, I am a seasoned Assessing Manager at Bridge Taxi Finance. Demonstrating expertise in conducting thorough vehicle inspections, preparing detailed reports, and managing repair assessments,

I excel at ensuring compliance with company standards and regulatory requirements. Known for uncovering fraudulent claims and collaborating effectively with finance and claims departments,

I consistently deliver accurate, timely, and cost-effective solutions. Previously, as a Motor Assessor and Senior Technical Advisor at WesBank, and co-owner of Calvin and Steven Motor Assessors PTY LTD, I have developed a robust skill set in claims processing, negotiation, and the use of advanced assessment software. Committed to continuous improvement and maintaining the integrity of insurance processes,

OBJECTIVE

A position as a Senior Motor Insurance Assessor, Claims Manager & Insurance Adjuster

CORE SKILLS

- Communication
- Organisation
- Leadership
- Negotiation
- Problem-solving
- Persuasion
- Networking
- Delegation

TECHNICAL SKILLS

- Vehicle Assessment
- Damage Evaluation
- Insurance Claims
- Fraud Detection
- Repair Cost Estimation
- Claims Processing
- Accident Investigation
- Auto Body Repair
- Abuntex System
- Mechanical Inspection
- Report Preparation
- Regulatory Compliance
- Quote Authorization
- Claims Management
- Digital Imaging
- Vehicle Inspection
- Data Entry
- Claims Resolution
- Technical Advisor
- Underwriting Support
- Policy Knowledge
- Panel Beater Negotiation
- Automotive Industry
- Quality Control
- Assessment Software
- Repair Authorization
- Risk Assessment
- Field Investigation

EMPLOYMENT HISTORY

BRIDGE TAXI FINANCE ASSESSING MANAGER

July 2023 to Current

Competent areas include (but are not limited to) –

- Conduct thorough inspections of vehicles to determine their overall condition.
- Identify and document any damages, wear and tear, or mechanical issues.
- Evaluate the extent and impact of any damage on the vehicle's functionality and safety.
- Ensure assessments comply with company standards and regulatory requirements.

- Provide detailed reports on findings to support decision-making processes
- Capture high-quality images of all identified damages from various angles.
- Ensure photos are clear, well-lit, and accurately depict the extent of the damage.
- Organize and label photos systematically for easy retrieval and reference.
- Upload and archive photos in the company's digital database promptly.
- Maintain the integrity and confidentiality of all uploaded images.
- Prepare detailed cost estimates for vehicle repairs, including parts and labor.
- Obtain and review quotes from authorized repair shops and service providers.
- Ensure all quotes and estimates are accurate and reflect the current market rates.
- Enter the prepared quotes and estimates into the Abuntex system with precision.
- Regularly update the Abuntex system with any changes or new information.
- Collaborate with the finance and claims departments to ensure seamless processing of repair costs.

WESBANK

MOTOR ASSESSOR AND SENIOR TECHNICAL ADVISOR

March 2021 to July 2023

Competent areas include (but are not limited to) –

- Perform general assessments on vehicles.
- Upload photos of damaged vehicles onto the company system.
- Upload quotes and estimations onto the Abuntex system.
- Authorize quotes and additional requirements.
- Strategically negotiate with various panel beaters for better labour rates and prices.

CALVIN AND STEVEN MOTOR ASSESSORS PTY LTD

CO-OWNER, MOTOR ASSESSOR & DIRECTOR

October 2016 to June 2021

CASMA is an automotive assessment company based in Pretoria. We have expertise in motor assessments and investigations on Light passenger vehicles, light, and heavy commercial vehicles, Motorcycles, Other passenger vehicles, and Earthmoving equipment.

Competent areas include (but are not limited to) –

- Conduct thorough inspections and evaluations of vehicles involved in accidents to determine the extent of damage and necessary repairs.
- Document findings with detailed reports and supporting evidence.
- Analyze and report on images of vehicle damages submitted digitally to ensure accurate assessment.
- Use advanced software tools to enhance the clarity and detail of damaged images.
- Evaluate the feasibility and cost-effectiveness of proposed vehicle repairs.
- Provide recommendations based on the severity of damage and vehicle condition.
- Gather comprehensive information and documentation related to insurance claims.
- Ensure all relevant details are captured accurately for smooth claim processing.
- Investigate suspicious claims to identify potential fraud.
- Utilize analytical skills and industry knowledge to detect inconsistencies and false information.
- Collaborate with underwriters and agents on-site to assess claims accurately.
- Provide expert advice on damage assessment and repair cost estimations.
- Stay informed about the latest insurance policies, regulations, and legal considerations.
- Apply this knowledge to ensure compliance and accuracy in claims handling.
- Enter detailed claim information into the company's digital system with precision.
- Ensure data integrity and timely updates for efficient processing.
- Identify areas for improvement in the claims process and suggest innovative solutions.

PA ROSSOUW ASSESSORS – PRETORIA

MOTOR ASSESSOR

January 2016 to October 2016

Competent areas include (but are not limited to) –

- Perform general assessments on vehicles.
- Upload photos of damaged vehicles onto the company system.
- Upload quotes and estimations onto the Abuntex system.
- Authorize quotes and additional requirements.
- Strategically negotiate with various panel beaters for better labor rates and prices.
- Assess the quality of mechanical work and spray painting before the vehicle is released to the client.

ISAZI MOTOR ASSESSORS – PRETORIA ASSESSING MANAGER & MOTOR ASSESSOR

January 2014 to December 2015

Competent areas include (but are not limited to) –

- Develop and manage assessment resources.
- Manage assessment timelines and schedule assessments.
- Perform general assessments on vehicles.
- Upload photos of damaged vehicles onto the company system.
- Upload quotes and estimations onto the Abuntex system.
- Authorize quotes and additional requirements.
- Strategically negotiate with various panel beaters for better labor rates and prices.
- Assess the quality of mechanical work and spray painting before the vehicle is released to the client.

KM ASSESSORS – RANDBURG MOTOR ASSESSOR

August 2009 to December 2013

Competent areas include (but are not limited to) –

- Perform general assessments on vehicles.
- Upload photos of damaged vehicles onto the company system.
- Upload quotes and estimations onto the Abuntex system.
- Authorize quotes and additional requirements.
- Strategically negotiate with various panel beaters for better labor rates and prices.
- Assess the quality of mechanical work and spray painting before the vehicle is released to the client.

EDUCATIONAL HISTORY

PHALABORWA TECHNICAL COLLEGE (1989)

Grade 12 / Senior Certificate

TRADE CENTRE – OLIFANTSFONTEIN (2001)

National Government Certificate – Auto Body Repairer

COURSES

Audatex Basic Training

Audatex an ADP Company

REFERENCES

Available upon request